

Chancellor's CABINET HIGHLIGHTS

This is a publication of the Contra Costa Community College District Chancellor's Office
Dr. Helen Benjamin, Chancellor

Members of the Chancellor's Cabinet: *Helen Benjamin*, Chancellor; *Deborah Blue*, Vice Chancellor, Districtwide Planning and Educational Services; *Peter García*, President, LMC; *Eugene Huff*, Associate Vice Chancellor, Chief Human Resources Officer; *Mojdeh Mehdizadeh*, Associate Vice Chancellor, Chief Information Officer; *Kindred Murillo*, Vice Chancellor, Districtwide Administrative Services; *Ray Pyle*, Chief Facilities Planner; *Tim Leong*, Director, Communications and Community Relations; *Judy Walters*, President, DVC; *McKinley Williams*, President, CCC

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Mission

The mission of the Chancellor's Cabinet is to serve as the leadership team ensuring the capacity of our District to effectively educate students and meet the needs of our communities in partnership with classified staff, faculty, and other managers.

Move to eMeeting Agendas

Agreement was reached to use laptop computers to access Cabinet meeting agendas to minimize the cost of printing agendas and accompanying attachments. The goal is to have paperless meetings by March 1, 2010.

Confidentiality Notice on Outgoing District Emails

A confidentiality notice was approved by Cabinet for inclusion on all outgoing District email. Mojdeh will send out an email prior to implementation explaining why this action is important and necessary.

National Incident Management System Resolution

Cabinet approved a resolution to use the National Incident Management System for emergency management within the District. The resolution now goes to the Governing Board for their approval.

DSA Project Closeout and Certification Update

An update was given to Cabinet on the list of District projects that the Department of State Architect reports have not received their final certification, and what steps are being taken to complete this task.

LMC Sabbatical Presentation

Nancy Ybarra, faculty member at LMC, reported her findings on professional development options for District staff as part of her sabbatical work. Cabinet asked

The Contra Costa Community College District, founded in 1948 and governed by a publicly elected five-member board, is one of the largest multi-college community college districts in California. The mission of the District is to attract and transform students and communities by providing accessible, innovative and outstanding higher education learning opportunities and support services.

Nancy to work with the District staff development committee on implementation of her findings.

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